

### Details of Familiarisation Program

**Familiarisation Program for Independent Directors was conducted during the year 2017-18 included the following:**

**Corporate Affairs:** Covering details of the Company, shareholding pattern, the Board structure, the Board Committees and their functions, policies applicable to the director, their roles, responsibilities, duties, rights as a director etc.

**Operations:** Covering details of nature of the industry in which the Company operates, business model of the Company, financial details etc.

**Roles, Rights and Responsibilities of Independent Directors:** Covering the definition of Independent Directors, relevant provisions of the Companies Act and the Listing Agreement, Tenure of Independent Directors, their roles, rights, responsibilities, code of conduct etc.

Sl. No.	Name of Director	No. of programmes attended	No. of programmes attended, cumulative	No. of hours spent during the year	No. of hours spent, cumulative
1	Mr.KRN Menon	1	2	2	4
2	Vice Admiral Sushil Krishnan Nair	1	2	2	4
3	Ms.Nina Nayar	1	2	2	4
4	Mr.R.Sasiprabhu	-	-	-	-
5	Mr.P K Sasidharan	1	2	2	4